



Application for Employment

Equal Employment Opportunity Statement:

Employment decisions will be based on the principles of equal opportunity. All personnel actions (recruiting, hiring, training, promotion, compensation, etc.) are administered without regard to any characteristic protected by state, federal or local law, assuming said characteristic does not interfere with the performance of essential job functions. Reasonable accommodations will be made for disabilities and religious beliefs. Please inform us of any necessary accommodations to the application process.

Please print.

Applicant Name: First	Middle	Last
Address	City	State
Telephone Number	Social Security Number	
	- -	
Position(s) Applied For	Date of Application	
Salary Expected		

How did you learn about Pine Country Bank?

- Advertisement—Specify: _____
 Employment Agency—Specify: _____
 Employee Referral—Which employee? _____
 Other—Specify: _____

Have you applied for a position with us before? No Yes—Specify date: _____

Have you ever been employed with us before? No Yes—Specify date and position: _____

Are you currently employed? No Yes

Are you currently on "lay-off" status and subject to recall? No Yes

On what date would you be available for work? _____

Are you available to work: Full-time Part-time All shifts Temporary

Can you travel for work if necessary? Yes No

Are you legally permitted to work in the United States? Yes No

NOTE: Proof of eligibility will be required within three working days of employment.

Are you 18 years of age or older? Yes No

Are you willing to take drug tests at the Company's request? No Yes

Have you ever gone by a name other than the one listed above? No Yes—Please list: _____

EDUCATION

List the last 3 schools attended.

Name of School	Location

Years Completed	Degree/Major	G.P.A.

Diploma obtained? Yes No

Name of School	Location

Years Completed	Degree/Major	G.P.A.

Diploma obtained? Yes No

Name of School	Location

Years Completed	Degree/Major	G.P.A.

Diploma obtained? Yes No

EMPLOYMENT HISTORY

Employer	Supervisor
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Address	Phone
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Position Title and Duties

Starting Date	Ending Date	Starting Pay	Ending Pay
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Why did you leave this job? _____

May we contact this employer? Yes No Later

Employer	Supervisor
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Address	Phone
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Position Title and Duties

Starting Date	Ending Date	Starting Pay	Ending Pay
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Why did you leave this job? _____

May we contact this employer? Yes No Later

Employer	Supervisor
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Address	Phone
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Position Title and Duties

Starting Date	Ending Date	Starting Pay	Ending Pay
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Why did you leave this job? _____

May we contact this employer? Yes No Later

REFERENCES

Name	Phone Number	Years Known

APPLICANT'S STATEMENT

I certify that the information provided in this application is true, to the best of my knowledge.

I understand that providing false or misleading information at any time during the application and interview process may lead to refusal to hire or discharge from Pine Country Bank. If I become employed by Pine Country Bank, I agree to follow all rules and regulations of Pine Country Bank as they develop and change.

I allow Pine Country Bank to conduct investigations on me, my background and my performance, and am aware that such investigations will become a part of my employment record. With this, I authorize Pine Country Bank to speak with my acquaintances, personal and professional, to gather information about me.

I authorize all former employers and references to provide any information about me to Pine Country Bank, and release them of liabilities and damages of all kinds for providing this information. I authorize Pine Country Bank to verify the accuracy of the information within this application. I also authorize the release of my educational transcripts to Pine Country Bank for education verification purposes.

I release Pine Country Bank from liability for collecting information about me and using it to make employment decisions.

If I become employed by Pine Country Bank, I understand that the employment relationship will be "at will," and that the "at will" status may not change at any time unless specifically approved, in writing, by the CEO of Pine Country Bank.

I agree that if I become indebted to Pine Country Bank, I will be responsible for repaying the total owed upon termination from Pine Country Bank. If I do not repay the sum prior to my final paycheck being received, the money owed will be deducted from my pay.

This application for employment is valid for the next 90 days. I understand that if I wish to be considered for employment after this period of time, I must apply again.

Signature of Applicant

Date

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Do Not Write Below This Line, For Company Use Only

Notes: _____
